

Seed Grant Agreement

**** Please fill out this Agreement and submit with the SEED Grant Application**

This agreement is between the Oneida Nation Arts Program acting on behalf of the Oneida Tribe of Indians of Wisconsin (herein collectively referred to as ONAP) and {print name of school/organization} _____ (herein called Host) and {print name of artist} _____ (herein called Artist). In return for funds provided to the Host by ONAP, the Host and Artist agrees to the following:

Host's Responsibility

1. Work with ONAP in selecting a workshop, residency, or performance.
2. Communicate with the appropriate class room teachers, staff, school board, and parent's organizations about the project, citing funding made possible by ONAP.
3. Supply the Artists any agreed upon materials (i.e. sound system, art supplies).
4. Ensure that a certified teacher is always present when artist is working with students.
5. Use of these grant funds for payment to SEEDS Artists.
6. Have a check for Artist immediately following the engagement.
7. If lodging is necessary, host negotiates arrangements with artist and books/pay for room.
8. Provide a final evaluation and completed schedule (supplied by ONAP) of the service within two weeks of the service. Host's failing to submit evaluation and schedule will be ineligible for SEED grant funds for the following fiscal/school year.
9. Cancellation: In the event that the school/artist must cancel and can not reschedule or find SEED replacement, the host agrees to send back SEED Grant Funds.
10. Host indemnifies and holds ONAP harmless for any acts or omissions of Artist resulting in claims for injury or damage to Host School's property, employees, agents, clients, or students.

Artist's Responsibility

1. Arrive a minimum of 20 minutes prior to the agreed upon start time for set-up.
2. Provide age appropriate materials and additional curricular materials as necessary.
3. Provide the following workshops, residencies, or performances: _____
4. Time, date, and location of services: _____
5. Total Fee (Artist fee, mileage, additional fees): _____
6. Cancellation: In the event that an artist must cancel and the artist is unable to reschedule or find a replacement approved by host, the artist is responsible to reimburse any non refundable lodging costs.

Signature of Authorizing Official and Title

(person with authority to expend funds)

Date

Signature of Artist (ONAP Obtains Electronic Signature)

Date

Signature of Oneida Nation Arts Program

Date

