



# Community Awards

Please provide the following information in your application. All materials must be received by the deadline.

## I. NARRATIVE – (up to two typed pages):

### 1. Provide a brief description of the proposed project including:

- a) What are you planning to do and why? When and where? And who is doing it?
- b) Who is your target audience? And how will you reach them?
- c) What are your goals for this project; what do you hope to accomplish by this project?

### 2. How will this project benefit the Oneida community? (Why is this project necessary?)

## II. BUDGET WORKSHEETS AND SUMMARY PAGE

Please submit the budget summary and worksheet. Your income and expense total must be equal. Your ONAP grant should not exceed 50% of the total project expense. You must show a match of at least \$.50 per \$1 requested. And your ONAP grant request may not be used for food (Hospitality) or equipment (Capital Expenditure).

## III. SUPPORT MATERIALS (Optional)

1. Maximum of five Support Materials (such as: program brochures, artist materials and resume, letters of support, etc.)
2. Five minute oral presentation about the project to the panel on the day of the grant review.

### **Submit the following (received or postmarked) by deadline:**

- Original** and seven (7) **Copies** of:
- A) Application page, signed
  - B) Narrative, up to two pages
  - C) Budget Summary
  - D) Support Materials (optional)

And one (1) **Copy** of: E) Budget Worksheet





